

# Retention and Classification Report

**Agency:** Emery County School District (Utah) (340)

120 North Main Street  
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Huntington, UT 84528  
435-687-9846

**Records Officer** Jared Black

17707 School Board Minutes

**AGENCY:** Emery County School District (Utah)

**SERIES:** 17707

3

**TITLE:** School Board Minutes

**DATES:** 1903-

**ARRANGEMENT:** Chronological

**DESCRIPTION:**

**RETENTION:**

Retain permanently.

**DISPOSITION:**

Retain in agency custody.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently.